**Maintenance Volunteer**

*Location: Waterloo or Waverly Office*

**Reports to:** Office Manager

**Job Summary:**

Volunteers for this position would help with maintenance upkeep at our administrative offices.

**Job Description:**

Provide basic maintenance for our administrative offices:

-repairs

-replace locks

-damage assessments

-mount tv's

**Job Requirements:**

* Ability to provide general maintenance in shelter on a scheduled basis.
* Physical Ability to stand, bend, and lift.

**If interested, please contact Madison Gaffney, Volunteer Coordinator, at** **madison@fofia.org** **with the subject line ‘Maintenance Volunteer’**